

**Central Election Board**

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www.fu-berlin.de/zwv

No. 08/24 from March 22, 2024

## Official Announcement Regarding the Election of the Doctoral Council at Freie Universität Berlin

In accordance with Section 25.3 of the Berlin Higher Education Act (*Berliner Hochschulgesetz, BerlHG*), a Doctoral Council will be elected at Freie Universität Berlin for the first time this year. Based on the decision made by the Central Election Board at Freie Universität, the above election shall be held on

**May 15, 2024.**

Important dates during the election period:

Period during which the register of eligible voters may be viewed:	March 22, 2024, to April 8, 2024
Deadline for nominating candidates:	April 5, 2024
End of the objection period against the (not) approved nominations:	April 15, 2024
Deadline for submitting the request for a mail-in ballot:	May 10, 2024

Unless otherwise specified, these deadlines shall expire at 12:00 a.m. on the date in question.

Further details will be provided by the Office of the Central Election Board. More information, as well as the relevant legal bases for these elections, can be found at: [www.fu-berlin.de/zwv/vorschriften](http://www.fu-berlin.de/zwv/vorschriften) (currently only available in German).

## 1. Doctoral Council election

The Doctoral Council consists of twenty-two members and twenty-two deputies, all of whom are appointed for a two-year period. The election is carried out in accordance with the current Electoral Regulations of Freie Universität Berlin (FU-WahlO). Efforts should be made to ensure that the term of office for the members and deputies of the Doctoral Council elected in the first election on May 15, 2024, coincide with those of the Academic Senate.

The election is a majority vote, i.e., the candidates who receive the most votes shall be appointed. In case of a tie, the chair of the Central Election Board shall draw lots to determine the winning candidate.

## 2. Right to vote and right to stand as a candidate

All doctoral researchers at Freie Universität Berlin have the **right to vote** and the **right to stand as a candidate** in the Doctoral Council election, provided (1.) they have received an official invitation to begin their doctoral studies by the relevant doctoral board of their department, and (2.) they are a member of Freie Universität (whether through employment or on the basis of their current enrollment) on the day of the deadline for nominating candidates (April 5, 2024) **and** on the day of the election itself (May 15, 2024).

Doctoral researchers are only eligible to vote and may only stand as a candidate within the university department to which they have been admitted in accordance with Section 25.2 of the Berlin Higher Education Act (BerlHG).

**University members who are on leave** remain eligible to vote until the end of the semester after which their period of leave has been approved. In the case of a prolonged leave of absence, the right to vote shall be suspended until the end of the leave.

## 3. Viewing the register of eligible voters

The register of eligible voters may be viewed during the period from March 22, 2024, to April 8, 2024, between the hours of 9:00 a.m. and 12:00 p.m. in the departmental administrative offices and the Office of the Central Election Board (Room 025/026, Rudeloffweg 25/27, 14195 Berlin).

### Addresses of the departmental administrative offices

School of Veterinary Medicine	Oertzenweg 19 b, 14163 Berlin
Department of Law	Van ´t-Hoff-Straße 8, 14195 Berlin
School of Business and Economics	Garystraße 21, 14195 Berlin
Department of Education and Psychology	Habelschwerdter Allee 45, 14195 Berlin
Department of History and Cultural Studies	Fabeckstraße 23/25, 14195 Berlin
Department of Political and Social Sciences	Ihnestraße 21, 14195 Berlin
Department of Philosophy and Humanities	Otto-von-Simson-Str. 19, 14195 Berlin
Department of Mathematics and Computer Science	Arnimallee 14, 14195 Berlin
Department of Physics	Arnimallee 14, 14195 Berlin
Department of Biology, Chemistry, Pharmacy	Arnimallee 22, 14195 Berlin
Department of Earth Sciences	Maltenserstr. 74-100, 12249 Berlin

#### **4. Raising objections to the register of eligible voters**

Eligible voters may raise any objections they have to the register of eligible voters in writing to the Central Election Board **by the end of the official viewing period**. To the extent that the grounds for objection are not immediately obvious, the person raising the objection is obliged to present the necessary documentation to substantiate their claim by the end of the period during which objections to the register of eligible voters may be raised.

#### **5. Nominations**

Eligible voters are asked to submit any nominations for members of the Doctoral Council to the respective departmental election board by the **deadline for nominating candidates**. Irrespective of Section 12.3.1 FU-WahlO, nominations for members of the Doctoral Council may only include nominations for one candidate at a time. These individual nominations are to be submitted using the **form** available at [www.fu-berlin.de/zwv/formulare](http://www.fu-berlin.de/zwv/formulare).

Eligible voters may submit objections to the decision to include (or not include) a nominated individual on the ballot to the Central Election Board within three days after the list of official candidates has been published.

#### **6. Voting at a polling station**

Eligible voters may cast their vote at a polling station provided they can identify themselves using an identity card or another valid, official form of photo identification. The Central Election Board will provide more information on the locations and opening hours of the polling stations in due course.

#### **7. Mail-in ballot**

Those eligible to vote may submit a written request for a mail-in ballot to the Central Election Board **five days before the election begins at the latest; the voting documents are to be collected from the Central Election Board in person or by an officially designated representative**. To ensure that requests for a mail-in ballot are processed in a timely manner, the Central Election Board requests that the following form be used: [www.fu-berlin.de/zwv/formulare](http://www.fu-berlin.de/zwv/formulare).

The mail-in ballot must be received by the Central Election Board before the election proceedings have been completed or delivered to the appropriate head of elections during the election proceedings.

If it becomes clear than an eligible voter has cast their vote both at a polling station and via mail-in ballot, only the vote cast in person will be counted. The mail-in ballot will not be counted.

#### **8. Announcement of the election results**

The official announcement of the election results will take place on May 15, 2024, at 3:30 p.m. in Room K 043 (📍), Otto-von-Simson-Straße 26, 14195 Berlin and, if necessary, again on May 16, 2024, at 10:00 a.m. in Room 025/026 (📍), Rudeloffweg 25/27, 14195 Berlin.



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Office of the Central Election Board